

Behaviour Policy

Equal Opportunities and Special Educational Needs:

This education/childcare service is sensitive to factors that may pose challenges for children in specific situations. We recognise when disabilities and Special Educational Needs (SEN) influence the implementation of our Behaviour Management Policy.

Procedures for Unacceptable Behaviour:

- We strictly prohibit the use or threat of physical punishment, such as smacking or shaking. However, in emergency situations where personal injury is imminent and the safety of other children/volunteers/teacher is at risk, appropriate restraining action may be necessary. Such incidents will be documented using an incident form, and parents or carers will be promptly informed.
- Children will never be singled out or humiliated in any way. When required, we will redirect children towards alternative activities. Discussions with children will be conducted with respect for their level of understanding and maturity.
- All members will avoid raising their voices in a threatening manner.
- Children involved in challenging behaviour will be informed that it is their behaviour, not them as individuals, that is unwelcome.
- If a child's behaviour is unkind to others or if a child has become upset, parents will be informed, and incident forms may be used when necessary. In all instances, inappropriate behaviour will be addressed. We may request meetings with parents to discuss their child's behaviour. We may seek additional advice and support from professionals.
- Confidential records will be maintained for any unwanted or concerning behaviour. Parents will be informed, and their consent will be sought for any entries related to their child.
- We are committed to providing assistance to children requiring help in developing positive behaviour.
- Through a collaborative effort with parents and formal observations, we will work diligently to identify behavioural concerns and their underlying causes. Based on these observations and discussions, individual behaviour modification plans will be implemented.
- In situations where a child's behaviour involves aggressive actions towards others, such as hitting or kicking, the manager will complete risk assessments to identify potential triggers or warning signs. The child may be temporarily removed from the area until they have calmed down, and restraining techniques may be employed (as previously documented).
- Children will be gently guided away from negative situations and provided with support in engaging in a different activity or being placed in a different environment, if necessary, for their well-being and that of the other children in the group.

Signed:

Date:

Review Date: